

Present situation:

The school Brussels 4 continues to expand. According to our estimations, the number of pupils in September 2013 may be close to 2000, divided into 91 classes. Therefore, priorities for 2013 are linked to the growing school. Different aspects are presented in this document.

Due to the number of SWALS, a new language section will be created in September 2013. According to a recent decision of the Board of Governors we are preparing for a Romanian section in Nursery and Primary P1. This allows the school to further develop the European Dimension.

The Secondary School will be extended to level S4. In order to organise the different optional courses 37 periods (per week) will be needed from September 2013. This entails a change in the weekly timetable with regard to the beginning and the end of the school day. It has been decided that lessons will continue to start at 8.15. Various alternatives are being discussed about the end of each school day within the week. Transport and canteen issues play an important role; they are addressed by an active group of parents.

The growing Pupil population demands recruitment of new teachers. Unfortunately, secondment politics of some member states have changed and the school might have less seconded teachers than planned. Therefore recruitment of local teachers is a very high priority to maintain the quality of teaching or to improve where necessary. It will start as soon the school is aware of the need. Procedures are in place. However, more human resources will be necessary to be able to deal with this challenge in the best way.

On the pedagogical level, a transition programme for Secondary S3 pupils will be put in place. Anti-drug education (unplugged programme) will continue. Furthermore, it is not possible to ignore the use of new technology like smart phones. We will rather exploit the advantages for learning and make the pupils aware of the disadvantages. The use of new technology is part of the code of behaviour. The Secondary school will start introducing tablet pcs. The use of a learning platform like Moodle is encouraged by this and i-cloud technology.

The school would like to create a choir and an orchestra. However, timetable constraints have a considerable impact.

Furthermore, the school follows up what has started in 2012: It focusses on key competences and knowledge in Science. We will encourage pupils of S2 and S3 to participate in the European Schools Science Symposium 2013 (ESSS) in March which will be hosted at Brussels IV in Laeken. It should become the starting point of a structure for Science competitions organised level wise throughout the school. It encourages the learning to learn competence of the pupils. We will continue in equipping the Science labs adequately in an economical way. However, a considerable investment in material for Physics, Chemistry and Biology labs will be necessary over 2 years for basic equipment to cover the programme for S4 and S5.

The development of a whole school self evaluation tool is another pedagogical priority. Due to the move last school year it could not advance as we had wished. We continue to focus on integration of pupils in our school. Furthermore there are some local aspects which continue to exist. The imbalance in the number of students having chosen English, French or German as second language inevitably lead to regroupings in

Secondary as well the small number of Dutch and Italian students (see Chapter XIX). While respecting the regulations given by Chapter XIX, a broad offer of options will be the focus of our efforts.

The following working groups contribute to enable a broader curriculum: Green School, Induction, Integration and transition, Discipline and School rules, Aesthetics, Extra Scolaire activities and Global Citizenship.

Vision of the school:

Our students develop

- a European perspective of the world while preserving their cultural identity
- communication skills in a multicultural environment by learning several languages, by learning modern technology and by respecting a European code of behaviour
- their mathematical, scientific and artistic skills to prepare for further education after obtaining the European Baccalaureate.

School Ethos:

We currently have more than 30 different nationalities. Students may join us at any level.

Integration is therefore vital and communication is the key. The younger pupils, in particular, require encouragement to confirm their ideas and their sense of identity, in order to build their self confidence. The knowledge the pupils acquire is reinforced by experience (learning by doing).

This process should be applied across the whole school. Evidence should be given in each programme, unit or lesson. Furthermore, it is advisable to set up an evaluation procedure for the whole school to allow further improvements.

Teaching and learning will focus on 8 competences defined by the EU in Lisbon in 2006:

- communication in the mother tongue
- communication in foreign languages
- mathematical competence and basic competences in science and technology
- digital competence
- learning to learn
- social and civic competences
- sense of initiative and entrepreneurship
- cultural awareness and expression

Please find information according to the document 2009-D-353-fr-4 (Reform of the European Schools System) on the following pages.

Request according to 2009-D-353-fr-4	Answer EE BXLIV
Objectives pursued, the actions to be carried out and the arrangements for their implementation and evaluation:	<ol style="list-style-type: none"><li data-bbox="1227 395 1928 432">1. multi annual school development plan, pg. 3 - 5<li data-bbox="1227 459 1872 496">2. annual school development plan, pg. 6 - 13

Elements of the school's vision	2012	2013	2014	Objectives
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MULTI-ANNUAL SCHOOL PLAN

<p>Allow cultural identity in Europe</p>	<p>Prepare for the opening of a Bulgarian section and promote the Romanian language section</p>	<p>Opening of the Romanian section</p>	<p>Pupils show cultural as well as European awareness and express themselves accordingly:</p> <p><i>Projects across the sections and subjects: i.e. Science 2nd year, Art project and inauguration project, Science and Human Science!</i></p>
<p>European perspective of the world</p>	<p>Offer students the opportunity to learn elements of a non-European language</p>	<p>Develop the Kenya/Uganda projects</p>	<p><i>Global view: 3rd world projects, ecological projects on global warming, seismology project, Classical Arabic or Mandarin (after school activity)</i></p>
<p>Communication skills</p>	<p>Create a special learning environment for pupils with no prior second language to ensure rapid integration into the school system</p>		<p>Integration of SWALS and new pupils with little or no knowledge of a second language</p> <p><i>Level (catch up) groups to phase pupils into normal courses</i></p> <p>Developing mentoring and monitoring systems for all new pupils</p> <p><i>Transition meetings, buddy system in some classes</i></p>

Elements of the school's vision	2012	2013	2014	Objectives
	Develop an electronic learning platform to be used by the whole school community			Differentiation according to individual needs; transparency for pupils and parents
Knowledge and key competences (EU Lisbon 2006)	Create centres of competence for the harmonization of teaching, learning and assessment across all sections			Quality assurance for teaching and learning in all language sections <i>Primary and Secondary have regular training session for staff. Result: Harmonization of tests in core subjects like SCI</i>
Knowledge and key competences (EU Lisbon 2006)	Create centres of competence for the harmonization of teaching, learning and assessment across all sections Encouraging pupils to take part in competitions			Quality assurance for teaching and learning in all language sections <i>Primary and Secondary have regular training session for staff. Result: Harmonization of tests in core subjects like SCI</i> <i>Participation in the Organisation of ESSS Preparation started</i>

Whole school identity

Developing a whole school policy on internet usage and safety.

Develop a programme for prevention

Developing ecological projects in Laeken

Create and implement a self-evaluation system

No cyber bullying

Foster emotional well-being and social and moral responsibilities

Pupils, teachers, parents participate in the Unplugged programme

Garden project
The school is certified "green school"

Quality assurance and transparency

ANNUAL SCHOOL PLAN 2012/13

Multi Annual Plan Activity	WORK CARRIED OUT		WORK TO BE CARRIED OUT	
	September - December	January - April	May - August	September - December
Making the new site in Laeken operational	Start the school year with 500 pupils more than the previous school year	Assessment of issues concerning the buildings and security		Providing human resources and facilities for 2000 students and in 91 classes
Specific targets				
Preparing the site	Material (old and new) in place and working from 1st September on site, availability of teaching staff, admin staff working despite missing network	Amendments to the site and the buildings in cooperation with the RdB	Equipping Nursery and Primary play grounds, planning for arrangements of the school yard and presentation in the budget 2014	
Running both sites for 3 months	BXL IV stops at Berkendael after Nov holidays			
Responsible School management Working group Security and hygiene	Presentation to CA, working group in May2012			
Resource indicators				
Budget 2012, volunteers	Rectifying budgets 2012,	Budget requests 2014		
Evaluation Number of cancelled school days due to operational	Report to CA	Report to CCE, CES, CEP, CA		

Budget	Execution Budget 2012			
<u>Multi Annual Plan</u>	WORK CARRIED OUT		WORK TO BE CARRIED OUT	
Activity	September - December	January - April	May - August	September - December
Open door days, inauguration ceremony, various visits, BoG	Open days 31 August and 15 September, inauguration 24 October, visits by the Appeals Board, Directors, Board of Govenors and others	Open door days for future parents according to our planning in December, January and February/March		Open days in September (new parents and public)
Specific target:				
Promote the new site Laeken				
Responsible	Presentation CA			
School management				
Resource indicators				
Staff, pupils, parents, volunteers	Calculation of cost and personnel	Follow development of resource indicators; adapt plans accordingly for the following school year		
Evaluation				
Number fo visitors	Report to CA	Report to CA and	meetings CCE, CES, CEP	
Budget		Execution budget 2013	Execution budget 2013	

Multi Annual Plan	WORK CARRIED OUT		WORK TO BE CARRIED OUT	
	September - December	January - April	May - August	September - December
Activity Preparation of the site for 2000 students in 91 classes, recruit pedagogical and PAS personnel for September 2013	Assess the needs following the ACI structure and own estimation Recruitment of PAS	Starting recruitment procedures for ped. Personnel and PAS in Feb/March		Signing new contracts
Specific targets		Ordering material following the ACI structure	Planning	Equip class rooms, planning for the Secondary library and the move, planning for a cafeteria in the R building, moving Secondary admin to the G building
Equip a number of classes according to the ACI structure (see this document)				
Equip 3 more Labs, 1 ICT room or equivalent for secondary and 20 class rooms (furniture and IT)	Equip 5 labs, 2 ICT rooms, 2 Gym rooms, 2 Music rooms, 1 Art rooms, primary and secondary library, material for SEN centre	Order material	Planning	Equip rooms
Responsible				
School management and coordinators, technician	Meeting		Control	Doing
Resource indicators				
Staff, number of pupils and classes, rooms, budget 2012 and 2013	Budget 2012 spent			
Evaluation				
	Meetings of CCE, CES, CEP	Meeting CA		Meetings of management, CCE, CES, CEP
Budget				
	Execution budget 2012 (Sept-Dec)	Execution budget 2013		Execution budget 2013

<u>Multi Annual Plan</u>	WORK CARRIED OUT		WORK TO BE CARRIED OUT	
Activity	September - December	January - April	May - August	September - December
Preparation for the opening of RO section	Promote the opening			
Specific targets				
Promotion of RO section, Facilitate the transition for Romanian Nursery children who will find their section	Decision BoG to open M and P1	First Information evening for RO parents; preparing transition (see this document)	Second information evening about transition only for Nursery parents	Opening
	Working group SWALS Talk to RO BoG member	Continue WG meetings with parents		
Responsible	Preparation of the decision, WG RO met already			
Director, WG SWALS				
Resource indicators				
Number of SWALS, seconded teachers from RO	Secondment of teachers, enrolment of pupils, study material in Romanian			
Evaluation	Number of enrolments and pupils per class, secondment of teachers from BG			
Budget	Execution budget 2013		Execution budget 2013	

<u>Multi Annual Plan</u>	WORK CARRIED OUT		WORK TO BE CARRIED OUT		
	September - December	January - April	May - August	September - December	
Activity	Continue model for coordination in Mathematics at secondary level by a Primary teacher; in-service training at Primary, inspector present				
Preparation for transition Primary Secondary	Extend coordination of Secondary by teams of Primary-Secondary teachers Training for Secondary Teachers: TInspire, Primary present				
Specific targets					
Ease transition P → S	Teachers meetings	First Information for P5 students	Second information for parents	Transition	
Create centres of competences in Laeken					
Responsible	Preparation for the programme				
Primary and Secondary Directors	Work to be carried out according to the transition action plan				
Resource indicators					
Time					
Evaluation	Reports and class visits				
	Profile of the students in Secondary, reports				
Budget	Coordination time				

Multi Annual Plan	WORK CARRIED OUT		WORK TO BE CARRIED OUT	
	September - December	January - April	May - August	September - December
Activity				
Chinese Spring feast	Preparation	Event including workshops Art and Sports activities		
Specific targets				
Offer students the opportunity to learn elements of a non-European language as enrichment		Language courses for enrichment		
Encourage communication		Opportunity for contacts with classes in China		
Responsible				
Primary and Secondary Directors, Coordinator for this project: Simon FINN	Preparation for the programme	Work to be carried out according to the action plan		
Resource indicators				
Time				
Evaluation				
Number of students involved	Reports and class visits	Profile of the students		
Budget				
	None			

Multi Annual Plan	WORK CARRIED OUT		WORK TO BE CARRIED OUT	
	September - December	January - April	May - August	September - December
Activity	Preparation	Event in March		
European Schools Science Symposium				
Specific targets				
Encouraging pupils in taking part in competitions				
Encourage interest in Science		Host the event, open it to parents	follow up: create a structure for Science projects at Laeken	EU CYS
Create centre of competence and harmonization				
Responsible	Preparation for the programme	Work to be carried out according to the action plan		
Secondary Director, Coordinator for this project: Denise BAINES				
Resource indicators				
Time				
Evaluation	Reports and class visits	Profile of the BXLIV students involved		
Number of projects fullfilling a minimum standard				
Budget		Execution budget 2013		
See budget 2013 and sponsering				

Multi Annual Plan	WORK CARRIED OUT		WORK TO BE CARRIED OUT	
	September - December	January - April	May - August	September - December
Activity	Preparation	Implementation		
Develop a programme for prevention against drugs and Cyber bullying				
Specific targets	Develop a policy	Get a maximum of students and parents involved Develop a teaching programme to be applied in all sections and levels		
Prevent students from trying drugs				
Prevent cyber bullying				
Responsible	Preparation for the programme	Work to be carried out according to the action plan		
Primary and Secondary Directors, Coordinator for this project: Andrea HEERING				
Resource indicators		time		
Time				
Evaluation		Involvement of students, parents, and teachers		
School drug free, no cyber bullying				
Budget				
Coordination time				